

AGENDA
“SPECIAL” VILLAGE MEETING
JULY 15, 2018 9:00 a.m.
STAR PRAIRIE COMMUNITY CENTER

NOTICE IS HEREBY GIVEN that a “Special” Village Meeting for the Village of Star Prairie in the County of St. Croix, State of Wisconsin, for the transaction of “Special” business as is by law required or permitted to be transacted at such meeting, will be held at the Star Prairie Community Center, 207 Bridge Avenue, in said Village on **Sunday, July 15, 2018 at 9:00 a.m.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

NEW BUSINESS

1. Budget Resolution No. 2018-04 – Amend 2018 Budget to apply Fund Balance and increase Capital Outlay Expenditures for repairs of 2017 storm/hail damage
2. Budget Resolution No. 2018-05 – Amend 2018 Budget to adjust Capital Outlay Expenditures from Outlay-Highway Equipment to Outlay-New Streets
3. Budget Resolution NO. 2018-06 – Amend 2018 Budget to apply additional Fund Balance, increase Local Road Improvement Program Revenues and increase Outlay-New Streets Expenditures for Main Street North Project
4. Resignation of Clerk-Treasurer, effective 08/03/2018
5. Posting of Clerk-Treasurer position available;

The Village of Star Prairie is seeking candidates for a full time Clerk-Treasurer. The Clerk-Treasurer is responsible for the efficient and proper conduct of all municipal government administrative services and duties for the Village. This includes, but is not limited to preparing the budget, taxes, managing finances, PR, AP, AR, Utility Billing and finances, process licenses and permits, attendance at evening meetings, record and maintain minutes of the Village Board and other bodies, administer all aspects of elections, serve as records custodian, become familiar with Village Ordinances and other duties as assigned. Must possess good verbal, writing and inter-personal skills and be proficient at Word and Excel. Qualified applicants must be highly motivated, detailed-oriented, self-starting, able to multi-task, and previous municipal experience including Workhorse software is a plus. Salary based on qualifications.

Submit a resume with references via email at starpv@frontiernet.net

ADJOURNMENT

Posted Friday July 13, 2018 at 3:30 p.m.

The Star Prairie Community Center is accessible to the physically disadvantaged. If special accommodations for visually or hearing-impaired individuals are needed please contact the Clerk-Treasurer, at 715-248-7231 with as much advance notice as possible.